

GLOUCESTER CO VOC TECH-01501775 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	GLOUCESTER CO VOC TECH-01501775	126	06/09/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 06/02/2025 09:13 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Maureen Cahill 05/20/2025 10:44 AM				
	<p>Application # 712868 was sent 2 emails to request the information needed to keep the student free but we did not receive any information from the parent after the inquiry. We have switched the student to full pay. Attached the emails sent to the parent.</p> <p>Application # 451948 after further review the student is in 4th grade (see attachment) and the oarent must not have notied that it was for GCIT. Student does not attend here . and is not in the data base.</p>				
Corrective Action History	Flagged by Lauren Renn 05/09/2025 03:30 PM				
	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.</p>				
Verification	Verification (On-Site Assessment Tool) (207H)	GLOUCESTER CO VOC TECH-01501775	209	06/09/2025	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Lauren Renn 05/23/2025 02:32 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Maureen Cahill 05/14/2025 01:49 PM</p> <p>Date of implementation would be immediate 5/14/25</p> <p>Going forward when we are completing the Verification we will choose all the error prone applications and then if there is need for additional applications/ applicants we will pull it randomly. We will always choose error prone first.</p> <p>Flagged by Lauren Renn 05/09/2025 03:30 PM</p> <p>Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number.</p> <p>In this case the SFA chose 4 applications for verification 2 of which were not error prone. Upon review of applications the state auditor found additional applications that were error prone. The SFA should have selected applications from the pool of error prone before selecting additional applications for verification.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Meal Components and Quantities - Day of Review</p>	<p>Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)</p>	<p>GLOUCESTER COUNTY INSTITUTE of TECHNOLOGY-3264</p>	<p>401</p>	<p>06/09/2025</p>	<p>CAP Accepted</p>

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Lauren Renn 05/23/2025 02:33 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Maureen Cahill 05/14/2025 02:07 PM</p> <p>Date of implementation: 5/14/25</p> <p>Review training Required meal components for breakfast and lunch under offer vs serve .</p> <p>Will also have a cheat sheet at the register that the cashiers can refer to if they are unsure.</p> <hr/> <p>Flagged by Lauren Renn 05/09/2025 03:30 PM</p> <p>Students must take the required number of components for breakfast and lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities for lunch and 3 food items for breakfast. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch.</p> <p>During meal service on the day of review 5/7/25 the SA observed cashiers marking students as receiving a reimbursable 'meal' when they did not have a fruit and/or vegetable. SA counted 3 SBP and 10 NSLP meals that were non reimbursable.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>GLOUCESTER COUNTY INSTITUTE of TECHNOLOGY-3264</p>	<p>410</p>	<p>06/09/2025</p>	<p>CAP Accepted</p>

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lauren Renn 05/23/2025 02:36 PM CAP Accepted				
	Corrective Action Plan: Submitted by Maureen Cahill 05/14/2025 02:18 PM Date of implementation: 5/19/25 All breakfasts meals will come with a Graham cracker pack (1 grain) to count as an additional grain. These will be on the menu every day. At Lunch we have added Carrot 1/2c. portions to our cold line daily to meet the requirements of the red/ orange subgroup. These will be on the menu every day.				
	Flagged by Lauren Renn 05/23/2025 02:35 PM At breakfast and lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. At breakfast: The minimum weekly grain requirement for grades 9-12 at breakfast is 9-10 oz. Students taking daily SBP entree offerings of muffin top (1oz), and Poptart (1.25 oz) daily are not meeting the weekly grain minimum. At Lunch: The vegetable subgroup of Red/Orange was not met over the course of the review week. Carrots offered on 3/14 were in 1/2cup portion, the meal pattern required that 1 1/4 c red/orange vegetable be offered over the course of the week. Vegetables only offered to students with a specific entree are not counted toward the vegetable subgroup minimum since they must be offered to all students. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

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Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged